

Guidelines for Alternative Transportation Requests:

Parents who desire an alternate exception to bus assignments specifically for the purpose of child care shall meet with the Principal and complete a **Request for Alternate Transportation Form**. Consideration will be given only to requests for transportation for child care within a student's attendance area on a regular basis for a semester or academic year, subject to space availability. After conferring with the Supervisor of Transportation to assess the feasibility of the alternate assignment, the Principal shall be responsible for acting upon the request. In this regard, the following specific considerations shall be in effect:

1. Long-term alternate bus arrangements will be processed as soon as possible. Please keep in mind the processing of Kindergarten requests will be delayed until the third week of the school year.
2. Kindergarten students with long-term alternate bus passes will not be transported on District buses to or from school on day's kindergarten is not in session.
3. Alternate bus assignments shall be granted only within the student's attendance area; students shall not be transported across attendance boundaries.
4. A change of bus assignment shall be granted on a regular basis for a period of no more than one academic year nor less than one semester (or to the end of the school year).
5. Each request is subject to space availability. A bus of 55 or more students assigned to it shall be considered filled.
6. Once given, permission will be rescinded should space be needed to accommodate new students living along the bus route. In that event, the last request granted will be the first to be rescinded.
7. Students granted alternate bus arrangements shall use existing bus stops; no new stops shall be added nor established stops relocated. No bus shall be rerouted to accommodate an alternate bus assignment.
8. No request for alternate bus assignment shall be granted which, in the opinion of school personnel, may in any way endanger the safety of the student.
9. No request for alternate bus assignment shall be granted which causes the District to incur additional expense.
10. All alternate bus requests must be resubmitted each year.

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